

COVID-19 risk register: Girl Guides SA Inc Douglas Scrub Campsite



Location: 216 Douglas Gully Road, Blewitt Springs

Date: 31/07/2020

Hazard	What is the harm that the hazard could cause?	What is the likelihood that the harm would occur?	What is the level of risk?	What controls are currently in place?	Are further controls required?	Actioned by	Date Due	Date Complete	Maintenance and review
COVID-19 from guests who are infected	Staff or other guests catching COVID-19 (could result in serious illness or death).	Low, there have been few cases locally.	Low, there have been few cases locally.	<p>Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority.</p> <p>Frequently touched surfaces are regularly cleaned in accordance with Safe Work Australia and public health authority, referencing school cleaning guidelines as issued by the South Australian Department of Education.</p> <p>Physical distancing – COVID Safe Plan displayed, COVID posters displayed advising of these rules.</p> <p>Alcohol based hand sanitiser is provided in kitchen and bathrooms.</p> <p>Posters on hand washing are prominent and hand washing facilities are available in the bathrooms.</p>	Guests to bring their own hand sanitiser and be aware of COVID protocols.	GGSA	6/07/2020	ongoing	ongoing
COVID-19 from staff who are infected	Staff or guests catching COVID-19 (could result in serious illness or death).	Low, there have been few cases locally.	Low, there have been few cases locally.	<p>Cleaning and disinfecting is done in accordance with guidance from Safe Work Australia and Health authorities</p> <p>Frequently touched surfaces are regularly cleaned in accordance with Safe Work Australia and public health authority, referencing school cleaning guidelines as issued by the South Australian Department of Education.</p> <p>Staff have been briefed on symptoms of COVID-19 and have been told to stay home if they aren't feeling well.</p> <p>If a staff member becomes unwell at work, a process is in place to isolate them and arrange for them to be sent home to receive medical attention.</p> <p>Soap and water for hand washing and paper towel for hand drying is available in bathrooms, with instructional signs on hand washing.</p> <p>Alcohol based hand sanitiser is also available in all staff areas including bathrooms, break rooms vehicles and signs are displayed on appropriate use. .</p> <p>Where staff meetings are required, they are held over the phone and information sent by email.</p>	Staff to observe COVID protocols	Mike Boon	6/07/2020	ongoing	Mike to email updates

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Transmission from delivery drivers	Staff or guests catching COVID-19 (could result in serious illness or death).	Low as there are very minimal deliveries and all drivers have been provided with COVID-19 safety.	Low	Contactless deliveries. Social distancing practices in place.	Information on procedures shared with relevant parties.	GGSA	24/04/2020	ongoing	ongoing
Spread of COVID-19 within the Accommodation	Staff or guests catching COVID-19 (could result in serious illness or death).	Low, there have been few cases locally.	Low	Cleaning and disinfecting in accordance with guidance from Safe Work Australia and public health authority. Frequently touched surfaces are regularly cleaned in accordance with Safe Work Australia and public health authority, referencing school cleaning guidelines as issued by the South Australian Department of Education. Physical distancing – COVID Safe Plan displayed, COVID posters displayed advising of these rules. Alcohol based hand sanitiser is provided in kitchen and bathrooms. Posters on hand washing are prominent and hand washing facilities are available in the bathrooms. Waste bins provided in accommodation and communal areas emptied regularly. Playground equipment sanitised between groups, guests provided sanitiser to clean between uses. Self-catering groups to sign declaration committing to adhere to all COVID-19 social distancing and hygiene requirements.	Information on procedures shared with relevant parties.	GGSA	Detail will be sent with each arriving booking	ongoing	Review if more information is needed.
Spread of COVID-19 via use of playground equipment	Staff or guests catching COVID-19 (could result in serious illness or death).	Low	Low	Playground equipment sanitised between groups, guests provided sanitiser to clean between uses		Mike Boon	ongoing	ongoing	Review 31/08/2020
Persistent use of hand sanitiser	Dermatitis	Moderate, many staff will not have used hand sanitiser regularly before	Moderate, effected individuals may have a significant reaction	Staff are encouraged to wash hands with soap and water for 20 secs where possible as an alternative to hand sanitiser in non-medical situations	Ask staff if they have a history of dermatitis or allergy to alcohol	GGSA	27/04/2020		
Persistent use of latex gloves	New or aggravated latex sensitivity	Low, most gloves will not be latex-based	Moderate, effected individuals may have a significant reaction	Staff are provided with non-latex gloves or remove gloves when not necessary.	Ensure latex free gloves are purchased.	Mike Boon	24/04/2020		